

**DISTRICT OFFICE, ANGUL**  
(Social Welfare Section)

Quotation No 894 / (SW) Dt. 15-4-2011

**Quotation for printing of Forms and Registers**

Sealed quotations in plain papers are invited from the reputed printing press/firms for printing & supply of Acquaintance roll for MBPY/IGNOAP/IGNWP/IGNDP & MPR forms under MBPY/NFBS & Application forms under NFBS. The format for printing of such required register & MPR forms under the above scheme is available with the undersigned which may be inspected and collected during the office hours i.e. from **15.04.2011 to 25.04.2011 till 10AM** for needful reference before submission of the quotation.

The quotation should reach the undersigned on or before 25.04.2011 till 1 P.M. & will be opened on the same day at 4 PM in the presence of the Tender Committee Members and the quotationer or their authorized agents in the Office Chamber of ADM, Angul.

**Requirement of Registers, MPR forms and application forms with specification:-**

Sl. No.	Name of the items	Specification	Rate to be quoted	Requirement
1.	MBPY Distribution Register	222 nos. Thick card board (140 GSM) Cloth bound with one side printing Registers containing 210 seats (420 pages) of 70 GMS conquest / ledger paper of size 33 cm / 21.5 cm with both side printing and 15 pages Index in the same paper.	Per register	222 Nos
2.	IGNOAP/IGNWP/IGNDP Register	-do-	-do-	222 Nos
3.	IGNOAP/IGNWP/IGNDP MPR forms	12 nos. (11 nos. Block/ULB and one Dist. Office) in shape of books each book should contain 50 pages with both side printing	Per book	12 Nos
4.	MBPY MPR forms	12 nos. (11 nos. Block/ULB and one Dist. Office) in shape of books each book should contain 50 pages one side printing	Per Book	12 Nos
5.	NFBS MPR forms	-do-	-do-	12 Nos
6.	Identity Card	30000 nos. (70 GMS yellow paper laminated cover I.D. card book containing 3 pages of 60 GSM white paper of size 13 cm/ 11 cm. with both side printing (4 different matters) including cover pages.	Per thousand	30,000 Nos
7.	NFBS application Form, Enquiry form and sanction forms	2000 x 3=6000 pages	Per thousand	6000

**Terms and conditions:-**

1. Sealed quotation will be received in the office of the D.S.W.O., Angul during the office hours on or before **25.04.2011 till 1 P.M.** The quotation received beyond the stipulated date and time will not be entertained
2. The Register, I.D. Card MPR forms and application forms should be of good quality as per the specification.
3. The quotation should accompany with the following documents.
  - i) Attested Xerox copy of the valid Vat Clearance Certificate.
  - ii) Attested Xerox copy of the Income Tax clearance Certificate.
  - iii) Registration Certificate (Attested copy).
  - iv) Sample of paper to be used both for printing of register.
  - v) Sample of I.D. card.
  - vi) Sample of papers for MPR forms.
  - vii) Sample of papers for Application Forms.
  - viii) EMD in shape of NSC/ Bank draft for Rs.1000.00 (One thousand) only payable to D.S.W.O., Angul at the time of submission of quotation.
4. The quoted rate in the quotation paper should be very clear indicating rate against unit / Item as applicable in figure & ward.
5. The selection of firms/supplier will be finalized basing on both the lowest rate & best quality. The rate quoted should be inclusive of all taxes and loading, unloading and transportation charge relating to delivery at D.S.W.O. Office, Angul.
6. Any damage during transportation will be borne by the Supplier. The supplier shall have to supply the materials within the prescribed time limit as to be mentioned in the supply order.
7. Payment will be made to the supplier in shape of cheque only after receipt of the full stock of the materials.
8. Non submission of required documents as noted above from Sl.No. 1 to 8, no quotation will be taken into consideration and liable for rejection.
9. The undersigned reserve the rights to reject any or all quotations without assigning any reason thereof.
10. The material should be supplied within 10 days from the date of placement of orders.

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*15/4/11*  
Dist. Social Welfare Officer,  
Angul

Memo No. 895 /SW.Dt. 15.4.2011

Copy to the DIO, NIC, Angul for information with a request to upload the Advertisement in the District Website for wide publicity and downloading the same by interested by reputed Printing Press/Firms.

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*15/4/11*  
Dist. Social Welfare Officer,  
Angul